



Moving Pennsylvania forward and
creating economic opportunities for all.

Pennsylvania Department of Transportation
Bureau of Equal Opportunity
P.O. Box 3251
Harrisburg, PA 17105
Phone: (717)787-5891
Fax: (717)772-4026

July 21, 2016

Diversified Design & Drafting Services, Inc.
2374 Capital Circle NE
Tallahassee, FL 32308

RE: Pennsylvania Unified Certification Program
DBE Certification Continued Eligibility

DBE Certification #13570
Anniversary Date - Annually, on: April 4

Attention: Pamela Nobles, President

The Pennsylvania Department of Transportation (PennDOT), a certifying participant in the Pennsylvania Unified Certification Program (PA UCP), has reviewed your Annual Affidavit as a Disadvantaged Business Enterprise (DBE) and is pleased to inform you that your firm appears to meet the requirements established by the United States Department of Transportation in Title 49, Part 26 of the Code of Federal Regulations. Consequently, your firm can continue as a DBE to participate in the program in the following classification(s) only:

NAICS Code 541370 "Surveying and Mapping (except Geophysical) Services"

DBE certification continues from the date of this letter, but is contingent on the firm renewing its eligibility annually with our office. You will be notified in advance of your obligation to provide to our office a copy of your renewal documents. These documents are also available online at www.paucp.com. However, the responsibility to assure continued certification is yours. Failure to continue your eligibility will result in immediate action to decertify the firm.

As long as your firm is listed in the PA UCP DBE Directory at www.paucp.com, you are DBE certified in Pennsylvania. In order to maintain an accurate Directory, we are requesting that you make the PA UCP aware of any changes in your address, telephone number or specific geographical area where your firm is willing to perform work. If you wish to expand your status to include another type of business, you must contact the PA UCP for reevaluation prior to undertaking any projects as a DBE in the expanded area.

Certifying Participants

Allegheny County
Department of Minority, Women and
Disadvantaged Business Enterprises

City of Philadelphia
Office of Business Diversity

PENNDOT
Bureau of Equal
Opportunity

**Port Authority of
Allegheny County**
Diverse and Disadvantaged
Business Enterprises

SEPTA
DBE Program Office

In the event of a change in circumstances affecting your ability to meet size, disadvantage, ownership, and control requirements of Part 26 or any material change in the information provided in your application form; you must inform the PA UCP by means of a Notice of Change Affidavit describing in detail the nature of such changes. You must submit a Notice of Change Affidavit (also available online) within 30 days of the occurrence of the change. Failure to do so will be deemed a failure to cooperate. We would also remind you that the PA UCP reserves the right to review your firm at any time to ensure compliance with the program.

Supplier firms that wish to act as a regular dealer must be aware that regular dealer credit cannot be given for drop shipments.

Certified firms with a "trucking" classification must be aware that certain conditions must be met in order to be considered commercially useful. Foremost, the DBE trucking firm must be responsible for the management and supervision of the entire trucking operation for which it is responsible on a particular contract, and there cannot be a contrived arrangement for the purpose of meeting DBE goals. The DBE trucking firm must itself own and operate at least one fully licensed, insured, and operational truck used on the contract. For a full list of these conditions, consult Part 26.55 (d)(1) through (6) of the aforementioned regulations.

We are pleased to continue you as a Disadvantaged Business Enterprise and wish you continued success in acquiring work within the DBE program. If you have any questions, please contact my office at 717-787-5891 or 1-800-468-4201.

Sincerely,



Denise A. Gross, Acting Director
Bureau of Equal Opportunity